

**BOARD POLICY 221**

**SWALLOW SCHOOL DISTRICT  
BOARD OF EDUCATION POLICY**

---

**APPOINTMENT OF ADMINISTRATOR**

The Board shall elect by roll call vote at a regular meeting a Superintendent of Schools/District Administrator whenever that position becomes vacant. The Board may elect to combine the position with that of Principal. The combined position will be called Administrator.

The employment contract of the Administrator shall be in writing. The term of each employment contract may not exceed two years.

Legal Reference: 119.32, 118.24

---

**APPROVED:** November 17, 1999  
**REVIEWED:** November 9, 2005  
**EDITED:** February 17, 2010, May 16, 2012

Confirmed by: \_\_\_\_\_, President

\_\_\_\_\_, Clerk